

Dear Students and Parents,

I would like to start with how amazing students have been in their responsiveness. With both high schools and colleges turning to remote learning, the next few weeks will be a transition period. Alamo Academies is here to support your student.

We already sent out a Technology Survey to evaluate and prepare for the first week of remote learning, which starts Monday, March 23. If your student has not completed the survey, please sit down with them and take a few minutes to do so as soon as possible. If your students have already completed the survey, then no further steps are necessary.

Here are some things to keep in mind while preparing for next week:

**Schedule** - With school not being in session, trying to keep a school schedule can be challenging. Your son/daughter can do this! Instructors should be sending an email regarding your virtual classes. Students will need check their ACES email for the Zoom link before classes start Monday morning and “attend” class. Just click the Zoom link to enter your virtual classroom. Class time is used to complete assignments and engage with their professors. *Students need to be dressed appropriately and act accordingly while in the virtual classroom.* **All students are expected to check-in with the Academy staff via Remind at the beginning of class time.**

**Communication** - All of our communication is being sent through Remind to keep you up to date with information; however, please feel free to reach out to us by phone or via email and we will do our best to assist you.

**College Coursework**

*Electronic Devices:* Your student will need to have an electronic device (preferably a computer or laptop) to complete their required activities.

*Internet:* Reliable internet will be needed. If you and your family need assistance, there are some resources available through this link. Please feel free to share.

<https://www.alamo.edu/news--events/news/2020/03---march/2019-novel-coronavirus-covid-19-update-3-11-20/>

*Assignments:* Students MUST login to ACES to access their email, virtual classroom and Canvas. It is their responsibility to ensure all assignments, test, and coursework are completed through this platform. All Alamo College students have free access to Microsoft products such as Word, Excel, and PowerPoint to complete assignments if needed and this is also located in ACES.

We have amazing students and you (parents) are instrumental with their success. Please continue and encourage them to make smart choices and don't forget we are here to help.

Warmest regards,

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